

DLA Requisition Status/NSN Query

Purpose: Web based system developed by DSCP which:

- Provides customer requisition status by NSN, DoDAAC or Document Number
- Allows for multiple requisition query
- Displays DLA stock availability and price by NSN
- Provides direct access to NIR, NSN, backorder and Due-in information
- Allows for shipment tracking through the DSS requisition status site
- Displays information at all of the DLA Hardware DSCs
- Requires a user ID and password (can be completed at the website)
- Can be accessed through the internet at:
<http://dscp130.disc.dla.mil/dlahq>
- May eventually provide a direct link to the DoD E-Mail for on-line ordering

System Requirements: Internet access plus a user-ID and password

Requesting a user-ID and Password: Users who have a username and password for PCLINK or WEBLINK may now use those usernames and passwords to access this site.

This site is now password protected. All users are required to register as described below and to provide a username and password to access the site's data. User registration is being provided by the Defense Automatic Addressing System Center (DAASC) through their website.

The registration procedure is as follows:

1) Go to the DAASC website at <http://www.daas.dla.mil> and click on the Product Support button. Then click on System Access Requests. Then click on DLA SAMMS Web System Access. You will be presented with a form to fill out. (You can go directly to the form at http://daynt6.daas.dla.mil/sar/dlaweb_sar.html.)

2) After filling in the required information click the 'Submit Form' button. ***Note that contractor personnel will have to submit additional justification.***

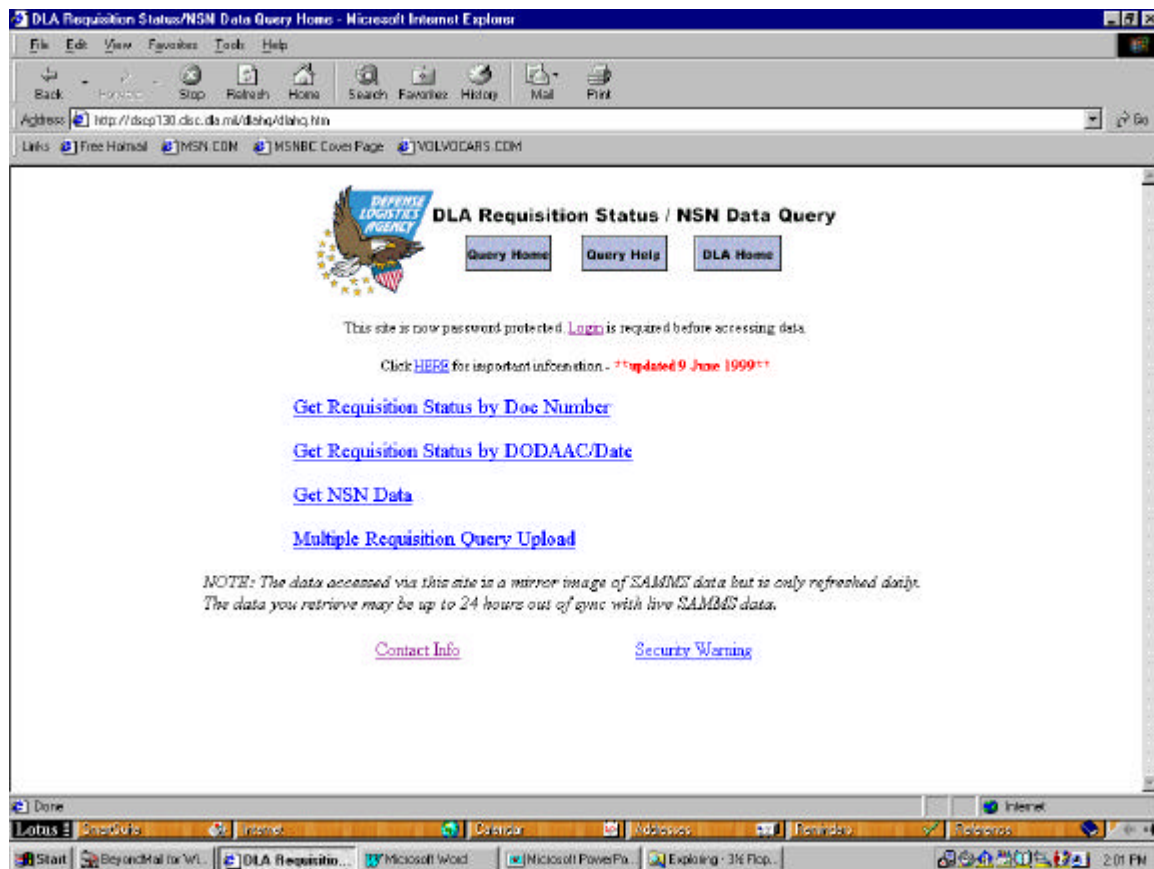
3) When your access request has been reviewed and approved you will receive an email containing your user-ID and password for accessing the Requisition Status site. ***Please be aware that the processing of these requests may take up to 10 days.***

We understand that this requirement may make the site slightly less convenient for our users but we hope that you will understand the legitimate security concerns that prompt this move. Thank you for your patience and understanding.

Security Notice: If you have applied for a username and password and have not received a response within 10 days please DO NOT re-apply. Send a follow-up email to cynthia_ellison@hq.dla.mil.

POC: The DLA Program Manager for this site is Ms. Cynthia Ellison. Please contact her (cynthia_ellison@hq.dla.mil) for questions involving username and password requests and approvals.

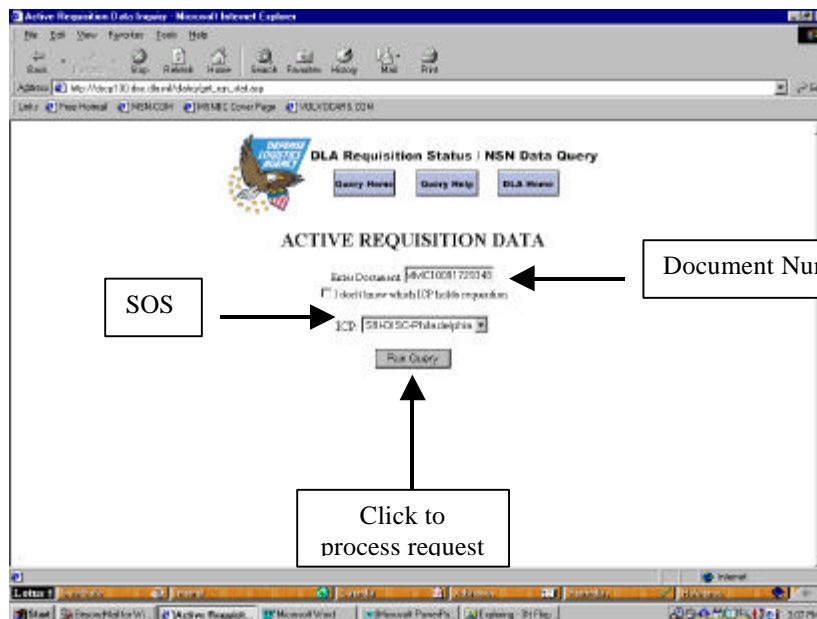
Login Step-by-Step Procedures with screens: Once you have acquired your user-ID and password, go to the DLA Requisition Status/NSN Query Homepage by entering the following address: [www.dscpl30.disc.dla.mil/dlahq](http://dscpl30.disc.dla.mil/dlahq). Once there, input your user-ID and password, then click the login button. The screen that appears will provide hot keys, which allow you to access the data that you need (see below).



If you click on the “Query Help” button at the top of the page, a detailed explanation of each subject area will be displayed. It is advisable that you look at this area first so that you can become familiar with how to input/view the data.



Let's take a look at the query "Getting Requisition Status by Document Number." Click the appropriate hot key and enter the document number/DSC that you are requesting information on. Once the data is entered, click the "Run Query" button to submit the data.



The response that you receive looks like this:

Active Requisition Data for MMC10091729348

NSN-DISC-Philadelphia

| | | | | | |
|------------|----------------|---------------|-----|-------------------|-----|
| DOC_NUM | MMC10091729348 | MEDIA_STAT_CD | S | SUPP_ADRS | |
| SIS_CD | | PUMP_CD | BK | DIST_CD | |
| PRDI_CD | | PR_UNB | 06 | RCD | 219 |
| ADP_CD | ZL | QMD_CD | R | MEDIA_STAT_CD_M00 | S |
| SIS_CD_M00 | | PRD_CD_M00 | 06 | RCD_M00 | 219 |
| CUST_ZN_CD | 2 | RIC | NDI | RCD_STAT_CD | 0 |
| CLSD_DT | | | | | |

Status

| | | | | | |
|---------|-----------|-----|---------------|--------------|-------------|
| SUFFIC | ML_STATUS | NSN | QTY | STD_UNIT_PRC | STAT_CD_INT |
| Dues-In | NR | BB | 5330014133713 | 230 3.11 | BB |

Confirmation Data

| | | | | | | | |
|----------------|--------|----------|-----------|----------|--------|---------|-----|
| DSS Link | SUFFIX | CONFM_DT | CONFM_QTY | MODE_SHP | PDE_CD | SHP_DAY | TCN |
| No data found! | | | | | | | |

NSN Summary

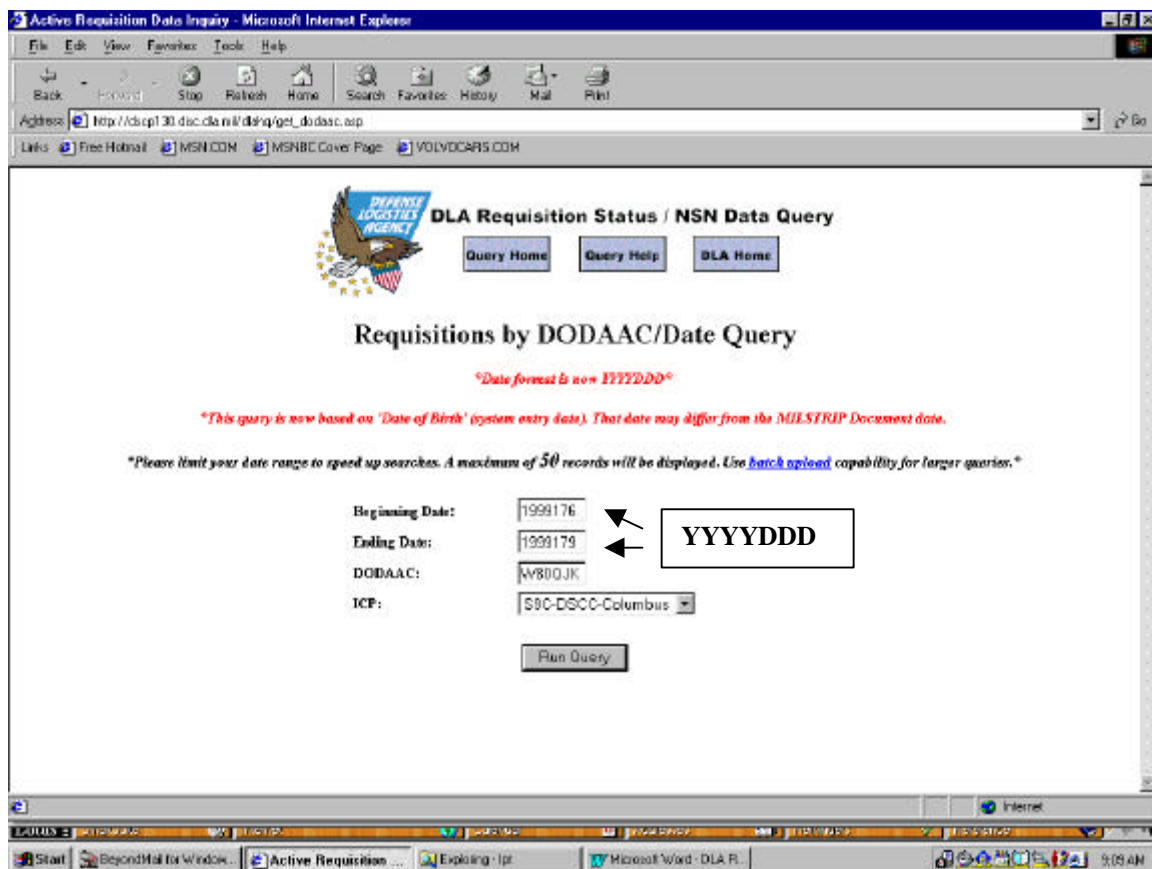
| | | | |
|------------------|------|----------------------|--|
| ISSUABLE ASSETS: | 6863 | TOTAL STOCK DUES-IN: | |
|------------------|------|----------------------|--|

1 points to [Dues-In](#)
2 points to [NR](#)
3 points to [Show Detailed Backorders](#)
4 points to [Show NSN Mgmt Data](#)
5 points to [Show Status Code Definitions](#)

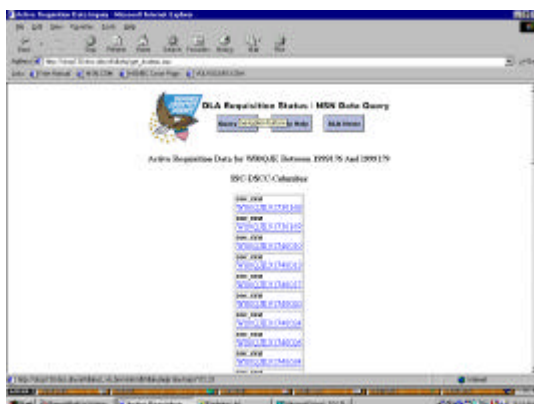
On this screen, you will notice that there are hot keys that provide additional data (numbers correlate to the keys):

1. Dues-In displays materiel that is scheduled for delivery (e.g., open purchase requests, contracts, customer returns)
2. National Inventory Record displays stock on hand, unit of issue, standard unit price, etc.
3. Detailed backorders displays requisitions (and associated data) currently
4. NSN Management Data provides factors used by the IM to manage the item
5. Status Code Definitions provides information on the different status codes received by the customer

The next query to be viewed is called "Get Requisition Status by DoDAAC/Date." Click on the appropriate hot key and enter the data as required (e.g., beginning date, ending date, DoDAAC and ICP) and then click the "Run Query" button:

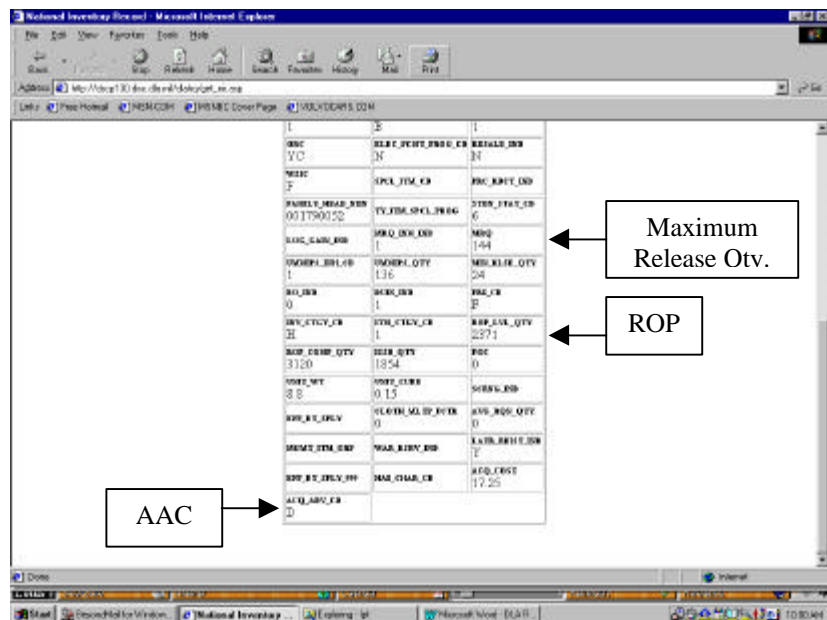
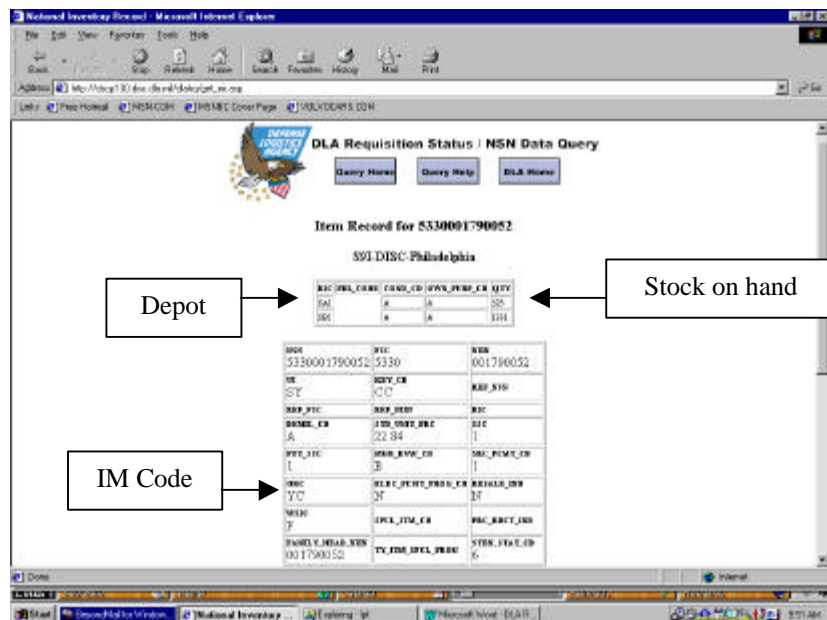


This is the screen that will be displayed (click on the document number that you are looking for and once there, you can click on the Dues-In, NIR, Show Detailed Backorders, NSN Mgt. Data or Code Definition keys to obtain additional data):



The next query to be viewed is called "Get NSN Data." Click on the appropriate hot key and enter the data as required (e.g., NSN, DSC) and then click the "Run Query" button:

The screen that will be displayed is called the National Inventory Record (NIR) and provides important management data for the NSN that you requested (some of the more important information contained in the NIR will be pointed out):



The final query to be viewed is called “Multiple Requisition Query Upload.” Click on the appropriate hot key and enter the data as required (e.g., ICP and File to Upload). Refer to the Help Key for further instructions on how to upload data: